

**Metamora Chamber of Commerce
Meeting Minutes – September 13, 2023**

In Attendance:

Kim Smallman, VP	Michael Fischer, Treasurer
Cathy Mossing, Secretary	Savanah Armstrong, Social Media
Beverly Engler, MAHS	Sandy Slusarski, MAHS
Cheryl Robison, The Farmers Wagon	Marianne Gleckler
Carrie Hulett, Library	Karen Siefker, Library
Judy Snyder, Koelsch Farms	Rick Woodring
Betsy Woodring	A.J. Schroeder
Nancy Schroeder	Renae Kessler, Village Reporter
Eric Smola, EHS	Jessica Geer, MAVFD
Heather Lumbrezer, Village	

Call to Order – Kim Smallman

Marianne Gleckler motioned to approve the minutes from July 12, 2023 meeting; A.J. Schroeder seconded the motion; all voted yes

Betsy Woodring suggested that a dinner line be set up at the Car Show for the next Party in the Park. Running back and forth was time consuming; many dinners were cold or spilled in the transportation. Part of this is contributed to the single compartment trays that were delivered instead of the 3-compartment trays. Cathy will check into the logistics of this for next year.

New Business

1. NOACC – Northern Ohio Area Chamber of Commerce
 - * An overall guide was distributed that lists all benefits available to Metamora Chamber members through NOACC
 - * A request for additional information was distributed allowing chamber members to request individual flyers with specific and contact information for the benefits.
 - * Contact information for Michelle Donnelley was distributed. Michelle is our local rep for the Anthem insurance programs available through NOACC.
 - * Member contact information for the Anthem insurance programs was distributed

2. Chamber Website
 - * Shannon Shulters presented an overview of the new website.
 - * www.metamorachamberofcommerce.com
 - * The home page features the forms for new membership as well as renewals for our existing members.
 - * The home page also features a 22-minutes video on the NOACC member benefits and links to the Anthem programs.
 - * Shannon did an outstanding job researching websites and Facebook pages for our members and adding those links to the member page.
 - * If your business does not have a link, please send your website or Facebook page to the Chamber email so it can be added. If your business does not

- have a website or Facebook page, complete the Business Profile form that has previously been distributed and send it to the Chamber. If you need a copy of the form, email the Chamber.
- * The website is a work in progress – we will soon have more information regarding the NOACC benefits as well as the scholarship program and the Chamber Bucks program.

3. Meeting Survey

- * If you have not already done so, please complete the meeting survey that has previously been distributed.
- * It is vital that meeting attendance is increased so that decisions being made benefit more than the few in attendance.

Old Business

1. Board of Directors and Officer Update

- * We continue to be in need of members to occupy officer positions. Our Articles of Incorporation are set up to have Jeff, Kim and Michael as permanent Board of Director positions.
- * Officer positions include a Chairman (president), Vice Chairman (vice-president), Secretary and Treasurer. Other positions may be created as deemed necessary by the Board of Directors
- * The Board has created Social Media and County Liaison positions.
- * The Board would be completed with one additional officer position.
- * A.J. Schroder has volunteered to accept the Chairman position. The Board will discuss at their October meeting.
- * Marianne Gleckler has volunteered to take an officer position. The Board will discuss at their October meeting.

2. Membership Committee

- * Chairman – person from the Board
- * Need volunteers for at least two additional positions
- * This committee is responsible for renewals and promoting new membership

3. Scholarship Committee

- * Chairman – Cathy Mossing from the Board
- * Cheryl Geer has stepped up and volunteered to spearhead this committee – THANK YOU!
- * Need volunteers for at least one more position – the more the merrier!
- * This committee is responsible for working with the schools to promote the program and arrange volunteer opportunities for interested students
- * Cheryl has met with both EHS and Four County to promote the program and has a meeting this month with EHS students.
- * All community service opportunities must be approved and arranged through this committee.
- * Eric Smola advised that the Government would be a great contact as they are required to complete a service project each year for the class.

Open Forum

- * Marianne Glecker questioned the need and cost of the fire department coverage for Party in the Park.
 - Further discussion took place regarding requirements, processes, volunteering, etc. for other events in the community.
 - Fire Chief Jessica Geer advised that coverage is only required for crowds of 1000 or more in attendance.
 - Kim suggested that the Chamber work with the department and the trustees to encourage more volunteering to decrease the cost of coverage for Party in the Park.
 - Kim also suggested that businesses with questions regarding the fire department work with the chief and the trustees.
- * Carrie announced that the Story Book Trail has been installed at the park and the first book has been loaded. Stop by and check it out!
- * Carrie also announced that the Library will also be hosting Trunk or Treat again this year. Flyers were available. Contact the library if your business wishes to set up and participate in this year's event.
- * The Village announced that trick or treating will be held on October 31st and the MAVFD will once again be hosting refreshments and more trick or treating at the fire hall.
- * Heather inquired about the 2024 calendar that was mentioned at the last meeting.
 - Cheryl Robison advised that Jeff is in the process of collecting pictures for the calendar.
 - Deadline for events will be mid-November, but we are asking for everyone to get their events to the chamber by November 1st.
 - Kim advised that the Chamber will be paying for the calendars this year due to the late date. In the future businesses will have the opportunity to sponsor a "month" in the calendar and this will cover the cost.
 - Sandy Slusarski inquired about cost. Kim isn't sure but will get that information for the next meeting.
- * Heather asked if the Chamber received any kickbacks for participation in the NOACC programs. Kim advised no.
- * Savannah advised that the Metamora State Bank is hosting a food drive. Canned/dry/non-perishable food can be dropped off at any location. \$5 will be donated the charity for every customer who applies for a credit card. \$5 additional will be donated for every approved application. There will be three recipients of the food/donations – one for Metamora, Sylvania and Maumee.

A.J. Schroeder motioned to adjourn the meeting; Rick Woodring seconded the motion; all voted yes.

Next Meeting: Wednesday, November 8 @ 5:30 – Evergreen Community Library